

STUDENT GOVERNMENT CODE

Texas Christian University

Last Updated: 1/19/2021

TITLE 1 GENERAL PROVISIONS

CHAPTER 1 SCOPE

Section 1. Applicability

The Student Government Code shall be binding on all officers, agencies, and official bodies of the Student Government Association (SGA) and all members of the Student Body participating in SGA.

Section 2. Hierarchy of Governing Documents

- a) The Constitution of the Student Body shall supersede all other governing documents.
- b) All additional governing documents shall be referred to as “guidelines” as defined in Title 9 of this code and shall be superseded by the Constitution and this code respectively.

CHAPTER 2 AMMENDMENTS

Section 1. Origin

All changes to this code must be proposed in the form of a bill introduced in the House of Representatives.

Section 2. Referral to Committee and Approval

All proposed amendments to this Code must be tabled and approved in accordance with Title 2, Chapter 5 of this code.

Section 3. Inserting Amendments

- a) The Speaker of the House is responsible for inserting approved amendments.
- b) The Speaker must distribute updated versions of this code to their weekly House email following an amendment.

Section 4. Non-Substantive Changes

The Speaker of the House may correct grammatical errors within governing documents.

CHAPTER 3 SPECIAL PROVISIONS

Section 1. Session Number

Each session of the Student Government Association shall begin with the adjournment of the final meeting of the year, the Joint Session of the House. Sessions of SGA shall be numbered consecutively with session one beginning in the year nineteen hundred and fourteen (1914).

TITLE 2
THE LEGISLATIVE BRANCH

CHAPTER 1
GENERAL PROVISIONS

Section 1. Membership

The membership of the Legislative Branch, referred to as the House of Student Representatives, shall be defined as all representatives, committee chairs, the Speaker of the House and house officers.

Section 2. Meeting Guidelines

All general meetings of the House shall be governed by the “House Meeting Guidelines” as defined in Title 8 of this code subject to the following regulations:

- (a) General meetings must be held weekly.
- (b) General meetings of House may be cancelled by the Speaker.
- (c) Special meetings of House may be called and cancelled by the President.
- (d) The House must meet quorum as set by the Constitution.

Section 3. Quorum and Executive Session

The number of members that need to be present to establish quorum and close the meeting to the public is set by the Constitution.

CHAPTER 2
HOUSE OFFICERS

Section 1. The Speaker of the House

The duties and authorities of the Speaker shall include:

- a) Impartially presiding over meetings of the House as the head of the Dais;
- b) Chair the House Executive Board;
- c) Set agenda for House meetings and distribute it along with the previous meeting minutes to all members before the beginning of each general meeting;
- d) Vote in the case of a tie in the House of Representative and House Executive Board;
- e) Enforce the agenda, relevant guidelines, this Code, and the Constitution of the Student Body and the general order of the assembly during the meetings of the House;
- f) Maintain a record of all governing documents approved by this code;
- g) Set the dates for the first and last regular meeting of the House in accordance with this Code; and
- h) Assign representatives to committees.

Section 2. The Dais and Appointed Officers

- a) The Speaker must appoint a Parliamentarian, Legislative Clerk, and Chaplain and may also create, modify the duties of, or dissolve additional appointed positions for a specific limited purpose.

CHAPTER 3
HOUSE EXECUTIVE BOARD

Section 1. Membership

Voting members of the House Executive Board are the chairs of Standing and Ad Hoc Committees along with appointed officers.

Section 2. Duties and Authorities

The duties and authorities of the board shall include:

- a) Ruling upon the order of legislation submitted for House's consideration pursuant to Chapter 5, Section 3 of this Title.

Section 3. Meetings

The House Executive Board shall meet at the Speaker's discretion.

CHAPTER 4 HOUSE COMMITTEES

Section 1. List of Standing Committees

The standing committees of the House shall be committees on: Academic Affairs, Dining Services, Elections and Regulations, Finance, Student Experience, and Student Outreach.

Section 2. Committee Membership

- a) All standing legislative committees shall be open to members of the student body unless otherwise stipulated in this code.
- b) Voting members of the standing committees shall be representatives assigned to the committee by the Speaker and non-House members who have attended two consecutive meetings each semester.
- c) Elections and Regulations Committee
 - a. The committee shall become closed forty-five days before the election and reopen after the Joint Session. No Student Body officer candidate nor supporter can be a member of the committee once it becomes closed. During this closed period, the committee shall only consist of those appointed by the Speaker or non-House members that had previous committee membership.
 - b. During this closed period, members of the committee may not disclose details of any proceedings of the Elections and Regulations Committee without the permission of the Committee Chair.
- d) Finance Committee
 - a. Shall consist of eight voting members selected by the Finance Committee Chair through an application process.
 - b. Members may be removed after two unexcused absences.
 - c. At least 25% of members must be non-members of the House.
 - d. Meetings shall be closed to the public at the chair's discretion.

Section 3. Election of Committee Chairs

The election of the chairs of Standing Committees shall be as set forth in the Election Guidelines.

Section 4. Responsibilities of Committee Chairs

Shall be:

- (a) Preside over meetings of the committee;
- (b) Report at House meetings on activities of the committee;
- (c) Perform additional duties as deemed necessary by the Speaker.

Section 5. Academic Affairs Committee

The duties of the Academic Affairs Committee shall be:

- (a) To represent the student body and the House on academic matters to the Faculty Senate, Staff Assembly, and administration, along with the Student Body President;
- (b) To consider legislation and coordinate projects pertaining to the academic experience; and

Section 6. Dining Services Committee

The duties of the Dining Services Committee shall be:

- (a) To communicate the concerns of the student body to TCU Dining Services;
- (b) To serve as SGA liaison to TCU Dining Services and all other entities handling campus food service.

Section 7. Elections and Regulations Committee

The duties of the Elections and Regulations Committee shall be:

- (a) To conduct and facilitate all elections sponsored by SGA;
- (b) To create the Election Guidelines subject to the provisions of superseding governing documents;
- (c) To create an application packet to be completed and submitted by all candidates during the official filing period;
- (d) To set the dates of constitutional referenda subject to the provisions of superseding governing documents;
- (e) To investigate and rule on charges of violations of the Election Guidelines.
- (f) To fill all representative vacancies that occur in between the annual spring elections.
- (g) To oversee the Reapportionment Process pursuant to Chapter 8 of this Title.

Section 8. Finance Committee

The duties of the Finance Committee shall be:

- (a) To draft the Student Organization Funding Guidelines;
- (b) Convene regularly to hear budget proposals from student organizations; and
- (c) To vote on allocations according to the Student Organization Funding Guidelines and the demonstrated financial need by each Student Organization.

Section 9. Student Experience Committee

The duties of the Student Experience Committee shall be:

- (a) To oversee projects related to physical campus improvements, services to students, and student residential life;
- (b) Address all student concerns that do not fall under the jurisdiction of other House committees;
- (c) Coordinate the nomination process for the Janet Perry Award; and
- (d) Administer the SGA holiday shuttles program.

Section 10. Student Outreach Committee

The duties of the Student Outreach Committee shall be:

- (a) To plan outreach opportunities for members of House to interact with the student body as a whole (such as town halls, social media campaigns, etc.); and

- (b) To support representatives in outreach opportunities with their specific constituencies.

Section 11. Ad Hoc Committees

- (a) The Cabinet, House Executive Board, or any standing legislative committee may recommend the establishment of an Ad Hoc Committee for a special purpose.
- (b) Recommendations must come in the form of a resolution outlining:
 - a. Duties of the committee; and
 - b. The duration of the committees existence.
- (c) Chairs of any ad hoc committee are appointed by the Chair of the committee that recommended its establishment, subject to approval by a simple majority of the House. In the case that an ad hoc committee is recommended by the House Executive Board or Cabinet, the chair is appointed by the Speaker or the President respectively.
- (d) All Ad Hoc Committees shall dissolve following the expiration of its assigned duration, unless otherwise re-authorized by the House.

CHAPTER 5 LEGISLATIVE PROCESS

Section 1. Submission of Legislation

All legislation must be submitted to the Speaker of the House by their stated deadline in order to be considered at the next general meeting.

Section 2. Referral of Legislation

All of the following types of legislation must be referred to the proper entities or officers prior to introduction into House:

- (a) Amendments to the Constitution or this code must be:
 - a. Referred to the Elections and Regulations Committee;
 - b. The committee can only rule such legislation out of order if it is in any way inconsistent with other provisions in the governing document it is altering or does not conform with a superior document.
- (b) Expenditure Bills must be:
 - a. Referred to the Treasurer
 - b. The Treasurer can only rule such legislation out of order if SGA does not have sufficient funds or it does not conform with TCU policies.

Section 3. Pre-Approval of Legislation Prior to Introduction

The House Executive Board, with a two thirds vote, may rule legislation out of order prior to introduction into House for the following reasons:

- (a) Non-conformance with any provision set forth in any other approved governing documents;
- (b) Proper referral;
- (c) Conformance to Legislative Constraints as defined in Section Six of this chapter.

If legislation is ruled out of order, the Speaker must, at the next general meeting of the House:

- (a) Deliver a two minute statement explaining the House Executive Board's decision;
- (b) Yield two minutes to the legislation author;
- (c) Allow both a question and answer period followed by normal debate; and
- (d) A simple majority vote of the House is required to bring the legislation to the floor.

Section 4. Definition and Number of Legislation

- (a) Bills
 - a. Defined as legislation appropriating funds or amending governing documents
 - b. Identified as “H.B. [Session Number] [Bill Number]
- (b) Resolutions
 - a. Defined as legislation not qualifying as a bill or proclamation
 - b. Identified as “H.R. [Session Number] [Resolution Number]
- (c) Proclamations
 - a. Defined as legislation commemorating people or events for the purpose of remembrance, celebration, or recognition
 - b. Identified as “H.P. [Session Number] [Proclamation Number]

Section 5. Co-Authoring of Legislation

Authors who are not current members of the Legislative or Executive Branches must find a current member of House to co-sponsor their legislation submitted to House.

Section 6. Legislative Constraints

- (a) Data Explication
 - a. Any legislation or presentation including third party statistics must include proper citation of the data.
 - b. Any legislation or presentation that includes statistics or survey data originating from TCU personnel must include a copy of raw data collected, an explanation of the survey methods used, data excluded from the final calculations, questions asked, possible answer choices as applicable, and any other relevant information about the survey.
 - c. Data Explication requirements do not apply if there are legal considerations that prevent data from being made public.
 - d. Data Explication must go into the appendix.
- (b) Physical Improvements
 - a. Legislation requesting or funding physical changes to the University must be accompanied by written permission from proper authorities.

Section 7. Amendments of Legislation

The process of amending legislation on the floor is set in the Meeting Guidelines as defined by Title 8 of this code.

Section 8. Failed Legislation

A piece of legislation that either fails to pass the House or is vetoed shall retain its number and filed following the normal process.

Section 9. Public Record

All legislation and minutes of House are public record and shall be posted in the archives of SGA.

Section 10. Thresholds for Approval of Legislation

- (a) Resolutions and Proclamation – Require a simple majority of House
- (b) Bills
 - a. Expenditure Bills (under \$15,000) – Require a simple majority of House

- b. Expenditure Bills (over \$15,000) – Require a two thirds majority of House
- c. Bills (Amending this code and subsidiary documents) – Require a simple majority of House
- d. Bills (Amending the Constitution) – Require a two thirds majority of House

Section 11. Presidential Approval and Veto

Following approval by House:

- (a) The Speaker must certify the outcome of the legislation;
- (b) The President has three school days after passage of legislation to notify the Speaker, in writing, expressing their intention to either approve or veto legislation; and
- (c) The signature of the President or expiration of three school days with no response constitutes final approval.

Veto:

- (d) Legislation may not be vetoed before it is passed by House.
- (e) A veto extends to the entire legislation, not any single part of it.
- (f) If legislation is vetoed, the President must write a letter to House stating their rationale.
- (g) Authors of vetoed legislation may challenge the veto and the legislation must be reconsidered at the next general meeting of House.
- (h) The reconsideration process of legislation is as follows:
 - a. The President and legislation authors each give a three minute opening statement.
 - b. The same process for question and answer and debate shall occur.
 - c. Following debate, the President and legislation authors are each given a one minute closing statement.
 - d. See Section 11 for the threshold of approval in overturning a veto.

CHAPTER 6
ATTENDANCE REQUIRMENTS

Section 1. Required Meetings

Representatives must attend both general meetings of House and all official meetings of their assigned committee.

Section 2. Number of Absences Allowed

Representatives are allowed to have three unexcused absences from House or their committee

- (a) The Legislative Clerk must notify representatives after they have three absences.
- (b) After a fourth unexcused absence, a representative is no longer considered a voting member of House.

Section 3. Excused Absence Requests

Excused absence requests must be made via email to the Dais by:

- (a) 12:00 PM the day of the meeting (House general meetings)
- (b) Six hours prior to the meeting (assigned committee meetings)

Excused Absences shall not be given for social events, group meetings, work, or other regularly scheduled events.

Section 4. Attendance Decisions

- (a) Attendance decisions will be made by the Legislative Clerk in consultation with the Speaker of the House.
- (b) Representatives can appeal attendance decisions to the House Executive Board.

Section 5. Definition of “Full Semester”

- (a) The phrase “full semester” shall be defined as 13 weeks. The phrase “full year” shall be defined as 26 weeks.
- (b) Class weeks, exam weeks, Fall Break, Thanksgiving Break, Spring Break, and holidays within the fall and spring semesters will be counted as a “week” when determining candidate eligibility. Winter and summer breaks will not be counted toward candidate eligibility.
- (c) The counting of weeks toward eligibility will begin on the day a Representative takes the Oath of Office.
- (d) Consecutive weeks may extend over but not count semester breaks.

Section 6. Ineligibility due to Removal

Any representative who is removed from the House pursuant to Section. 2(b) of this chapter may not be elected or appointed to any position within the Student Government Association for one full semester nor will they be able to be elected as a Student Body Officer for one full year.

CHAPTER 7
OPERATIONS BETWEEN ACADEMIC SEMESTERS

Section 1. Operations Between Academic Semesters

- (a) The House Executive Board shall conduct the operations of the House of Student Representatives between academic semesters.
- (b) In this capacity, the Executive Board may not pass any legislation altering any governing documents, confirm appointments to the Judicial Board, or remove any officer within the Student Government Association.
- (c) The Speaker must report all recess activities at the next general meeting of the House.

CHAPTER 8
REAPPORTIONMENT

Section 1. Responsible Entity

The House Elections and Regulations Committee shall oversee the reapportionment process for the House of Representatives.

Section 2. Reapportionment Period

The responsible entity must introduce a bill reapportioning House seats between the 12th class day of the spring semester and the opening of the filing period each spring, using the most recent population data from the University.

Section 3. Reapportionment Regulations

- a) Reapportionment may only occur once a year. If a new primary academic unit is started by the University, seats will be apportioned to that unit during the next reapportionment period.
- b) Reapportionment may only occur once a year. If a new primary academic unit is started by the University, seats will be apportioned to that unit during the next reapportionment period.

- c) Reapportionment must be presented as a bill for House to approve prior to opening of the filing period for the House of Student Representatives.
- d) All primary academic units will be allocated a minimum of one student representative. Once a primary academic unit reaches at least 2% of the TCU undergraduate population, that unit will receive a minimum of two representatives during the next reapportionment process.

**TITLE 3
THE EXECUTIVE BRANCH**

CHAPTER 1
GENERAL PROVISIONS

Section 1. Executive Branch Membership

Membership of the Executive Branch shall be defined as:

- (a) Permanent and appointed members of the Cabinet; and
- (b) Directors appointed via the process defined in Chapter Three, Section Three of this title.

Section 2. Permanent Cabinet Membership

The permanent membership of the Cabinet is set by the Constitution.

Section 3. Appointed Cabinet Membership

- (a) The President may appoint three additional voting members of the Cabinet, two of which must be the Chief of Staff and at least one Frog Aides Director.

Section 4. Cabinet Duties and Authorities

The duties and authorities of the Cabinet shall include:

- (a) Assist in the implementation of legislation;
- (b) Consider proposals for legislation or programming to be endorsed by Cabinet; and
- (c) Perform additional duties prescribed by the House.

Section 5. Cabinet Meetings

- (a) The Cabinet meets at the discretion of the President.
- (b) Quorum required to hold an official meeting of the Cabinet is set by Article III, Section Six of the Constitution.

Section 6. Replacement of Student Body Officers

- (a) If the President is removed, resigns, or is unable to discharge their duties, the presidency shall devolve to the following officers in order of seniority: Vice President, Treasurer, and Speaker of the House.
- (b) If none of the officers mentioned above can assume the presidency, House shall elect a new President for the remainder of the term.
- (c) In the case that there is a vacancy in either the office of the Vice President or Treasurer, the President nominates a replacement that must be confirmed by two-thirds of House.

CHAPTER 2
STUDENT BODY OFFICERS

Section 1. The Student Body President

The duties and authorities of the President shall include:

- (a) Chair of the Cabinet;
- (b) Inform the House on the opinions and activities of faculty, staff, and administration;
- (c) Call the House or Judicial Board to a special session;
- (d) Represent the student body at meetings of the Board of Trustees, National Alumni Board, Administrative Council, University Council, and the University Supreme Court as requested by university administration;
- (e) Appoint Justices to the Judicial Board;
- (f) Appoint and replace student members of university committees;
- (g) Act as the SGA representative to Administration in all meetings and communications unless she/he otherwise delegates said role; and
- (h) Fulfill additional duties as deemed necessary by the President or the Cabinet or provided by legislation.

Section 2. The Student Body Vice President

The duties and authorities of the Vice President shall include:

- (a) Oversee Cabinet relations with theCrew, Frog Aides, and the House of Representatives;
- (b) Liaising with student government leaders from other Big 12 Universities;
- (c) Oversee the Directors; and
- (d) Fulfill additional duties as deemed necessary by the President or the Cabinet or provided by legislation.

Section 3. The Student Body Treasurer

The duties and authorities of the Treasurer shall include:

- (a) Establish and maintain accurate records related to the student body fund;
- (b) Prepare an annual budget;
- (c) Deliver a weekly overview of the student body fund to House;
- (d) Approve all expenditure legislation before its introduction into House;
- (e) To vet potential travel requests from student organizations and provide recommendations to the Finance Committee;
- (f) Attend meetings of the Finance Committee at the request of the Finance Chair; and
- (g) Fulfill additional duties as deemed necessary by the President or the Cabinet or provided by legislation.

CHAPTER 3 CHIEF OF STAFF AND DIRECTORS

Section 1. The Chief of Staff

The Chief of Staff shall be appointed and serve at the pleasure of the President and shall have the following duties and authorities:

- (a) Organize the university committee appointment process;
- (b) Take minutes at meetings of Cabinet; and
- (c) Fulfill additional duties as deemed necessary by the President or the Cabinet or provided by legislation.

Section 2. Directors Description

The President and Vice President may jointly create and appoint Directors to assist the Executive and Legislative Branches in special projects or areas of concern to the student body. The President and Vice President must appoint directors to address topics in the areas of:

- (a) diversity, equity, and inclusion;
- (b) wellness;
- (c) community engagement;
- (d) communications; and
- (e) others they may deem necessary.

Section 3. Appointment of Directors

Directors may be appointed subject to confirmation of a simple majority of the House. Any candidate must meet the same eligibility requirements set for representatives in the Election Guidelines.

Section 4. Replacement of Directors

The President and Vice President may jointly remove any Director at their discretion.

TITLE 4 THE JUDICIAL BRANCH

CHAPTER 1 GENERAL PROVISIONS

Section 1. Jurisdiction

The jurisdiction of the Judicial Board shall be outlined in the Judicial Board Guidelines as described in Title 9 of this Code.

Section 2. Judicial Branch Membership

Membership of the Judicial Branch shall be defined as:

- (a) Appointed Justices to the Judicial Board as defined in Chapter Two of this title; and
- (b) A Chief Justice to preside over the Judicial Board as defined in Chapter Three of this title.

Section 3. Judicial Branch Hearing/Opinion Guidelines

All Hearings and Judicial Opinions shall be governed in accordance to the “Judicial Board Guidelines” as defined in Title Nine of this code.

CHAPTER 2 JUDICIAL BOARD

Section 1. Justices

The Judicial Board shall consist of no more than 15 Justices and no fewer than 10 Justices. No more than seven Justices can be a member of SGA House of Representatives. Student nominees for Justice shall have completed a minimum of 24 semester hours at TCU.

Section 2. Nomination of Justices

The process for nominating Justices shall be outlined as follows:

- (a) The Justices shall be nominated by the President after an application process and approved by the House of Student Representatives.

- (b) For approval of Justices, the president will make available to House written statements detailing the qualifications of nominated Justices.
- (c) Two-thirds of the legislature must vote in favor of a nominee for him or her to be appointed to the Judicial Board.

Section 3. Terms of Justices

The term of a newly appointed Justice shall begin immediately and cease by resignation, graduation, or impeachment only.

CHAPTER 3
CHIEF JUSTICE

Section 1. Nomination of Chief Justice

The Chief Justice is elected with a majority vote of the Justices and shall serve a yearlong term, May-to-May. This election shall occur during the last meeting of the Judicial Board prior to the completion of the academic year.

Section 2. Duties and Responsibilities

The Chief Justice shall convene meetings of the Judicial Board when necessary and shall only have regulatory and organizational duties and powers. The Chief Justice does not have to serve on every case.

Section 3. Inability of the Chief Justice

If the Chief Justice is absent or unable to fulfill his or her duties, the Elections and Regulations Committee Chair will assume the role for the specific case, but cannot serve as a Justice on the case.

**TITLE 6
FISCAL POLICIES**

CHAPTER 1
GENERAL PROVISIONS

Section 1. The Student Body Fee

The Student Body Fee and regulations governing amendments to the fee are set by the Constitution.

Section 2. Spending Limits

Limits on spending for members of the Legislative, Executive, and Judicial Branches are as follows:

- (a) Any expenditure over \$15,000 must be approved by the House according to Title 2, Chapter 5 Section 10.
- (b) Any expenditure over \$500 that is not specifically budgeted or approved by legislation, must be approved by a simple majority of the Cabinet. Approval must be given in writing.

Section 3. The Residual Fund

Use of unbudgeted funds shall be approved by the House according to Title 2, Chapter 5, Section 10.

CHAPTER 2
BUDGET

Section 1. Formulation

The Treasurer shall create the budget according to budget recommendations from the President, Vice President, Speaker of the House, committee chairs, directors, and other relevant officers; and

Section 2. Approval

The budget approval process is as follows:

- (a) The Treasurer completes a final proposal that must be approved by a simple majority of the Cabinet;
- (b) The final proposal must be introduced into House in the form of a resolution and approved with a simple majority; and
- (c) The budget resolution must be introduced into House no later than three weeks prior to April 15th which is the last day of the year House may pass a new budget.

Section 3. Amendments

Amendments to the budget may be proposed, with the approval of the Treasurer, by any member of SGA and must be:

- (a) In the form of a resolution
- (b) By line item;

CHAPTER 3 EXPENDITURES

Section 1. Authorization

Any unauthorized or improper expenditure is the responsibility of the individual incurring the expense.

Section 2. Limitations

Student body funds may not be used for:

- (a) Charitable donations, including by not limited to, payments to charitable organizations or the funding of mission trips; or
- (b) Exclusive residence hall programs.
- (c) Student Travel
 - a. The only funds that are permitted to be used for transportation, lodging, and meals associated with travel are those specifically allocated in the annual budget.
 - b. If recommended by the Treasurer, exceptions can be given by a majority vote of the Finance Committee in the student organization funding process.

TITLE 6 ETHICS POLICIES

CHAPTER 1 ETHICS POLICIES

Section 1. General Provisions

Title Six of this code shall apply to all members of the Executive and Legislative Branches when acting in his or her official capacity. This title shall also apply to all candidates for Student Body Officer or the House of Student Representatives during the campaign period.

Section 2. Guiding Principles

The guiding principles of each member of SGA shall be to –

- a) Represent one’s constituency and/or the student body with integrity;
- b) Make logical, fact-based decisions free of personal bias;
- c) Appropriate funds, when necessary, in the best interest of the student body; and
- d) Uphold the professional nature of SGA when fulfilling the duties of one’s elected position.

Section 3. Violations

An applicable member or candidate, while acting in their official capacity, is considered to have committed an ethical violation when they:

- a) Neglects his or her duty as prescribed by the Constitution or this Code;
- b) Fails to interact respectfully or professionally with other members;
- c) Disrupts the day-to-day workings of SGA and all respective branches;
- d) Violates the trust of the Student Body; or
- e) Acts in a way that deteriorates the professional and/or ethical image of SGA.

TITLE 7 DISCIPLINE PROCEDURES

CHAPTER 1 DISCIPLINE DUE TO ETHICS VIOLATIONS

Section 1. Applicability

Chapter One of this Title shall apply to all members of the Executive and Legislative Branches who have committed violations as defined in Title 6, Section 3.

Section 2. Responsible Entity

The Judicial Board shall make the final decision on sanctions for ethical violations defined in Title 6 Section 3 as it pertains to applicable offices listed in Section 1 of this chapter.

Section 3. Authorized Disciplinary Options

The Judicial Board may use the following sanctions in ruling upon a Title 6 violation:

- a) A warning;
- b) Disqualification from holding a specific office; or
- c) Removal from office or seat.

Section 4. Imposition of the Removal

If a simple majority of the Judicial Board proposes removal, two-thirds of the House must vote to confirm the order and if confirmed, the student shall be immediately removed from their office or seat.

CHAPTER 2 IMPEACHMENT

Section 1. Applicability

The impeachment process set forth in Article VII is applicable to all members of the Executive and Legislative Branches. The impeachment is the only process by which to discipline members of the Judicial Branch.

**TITLE 8
AFFILIATES AND PARTNERSHIPS**

**CHAPTER 1
AFFILIATE ORGANIZATIONS**

Section 1. General Provisions

- (a) The organizations listed in Chapter One of this code are considered affiliates of SGA thus entitling them to funding in the annual budget and support from House and Cabinet when requested.
- (b) The leadership of these organizations may be provided seats on the Cabinet as provided by this code.
- (c) Each organization is responsible for developing their own bylaws or policies subject to the approval of the TCU Student Activities Office.

Section 2. Frog Aides

Frog Aides shall be a first-year leadership organization affiliated with SGA.

Section 3. theCrew

theCrew shall be a programming organization affiliated with SGA.

**CHAPTER 2
PARTNERSHIPS**

Section 1. Campus Partnerships

The Student Government Association and programming boards advised by the TCU Student Activities Office shall fund and support the following activities:

- (a) Family Weekend;
- (b) Frogs First;
- (c) Homecoming; and
- (d) Tree Lighting.

**TITLE 9
EXTERNAL DOCUMENTS**

**CHAPTER 1
GENERAL PROVISIONS**

Section 1. Definition

Guidelines are governing documents inferior to both the Constitution and this code that govern operations not otherwise provided for. Any other documents not expressly listed in the subsequent chapters of this title are not to be considered as governing documents are not enforceable.

Section 2. Limitations

Guidelines may not:

- (a) Conflict with the Constitutions or this code;
- (b) Create additional officer, committees, or other such entities;

Section 3. Creation of Guidelines

- (a) The creation of any new guidelines in addition to those mentioned in subsequent chapters shall be subject to the simple majority approval of a bill presented to House.

CHAPTER 2 ELECTION GUIDELINES

Section 1. General Provisions

- (a) The House Elections and Regulations Committee is responsible for proposing amendments to the Election Guidelines which shall govern all elections sponsored by SGA.
- (b) All such amendments must take place by March 1st of each year.
- (c) The guidelines may not include any provision that requires SGA experience for candidates for President, Vice President, or Treasurer.

Section 2. Approval of Election Guidelines

Any amendments to the Election Guidelines must be approved by a simple majority of the House of Representatives in the form of a bill.

CHAPTER 3 HOUSE MEETING GUIDELINES

Section 1. General Provisions

The House Executive Board is responsible for making amendments to the Meeting Guidelines which shall govern all official meetings of the House of Student Representatives.

Section 2. Approval of House Meeting Guidelines

Any amendments to the House Meeting Guidelines must be approved by a simple majority of the House of Representatives in the form of a bill.

CHAPTER 4 STUDENT ORGANIZATION FUNDING GUIDELINES

Section 1. General Provisions

The Student Organization Funding Guidelines shall govern allocation of the student organization fund as set forth in the annual budget.

Section 2. Approval of Student Organization Funding Guidelines

Any amendments to the Student Organization Funding Guidelines must be approved by a simple majority of the House Finance Committee.

CHAPTER 5

JUDICIAL BOARD GUIDELINES

Section 1. General Provisions

The Judicial Board is responsible for making amendments to the Judicial Board Guidelines which shall govern all official meetings of the Judicial Board.

Section 2. Approval of Judicial Board Guidelines

Any amendments to the Judicial Board Guidelines must be approved by a simple majority of the House of Representatives in the form of a bill.